



James Ellis
Head of Legal and Democratic Services

MEETING : HARLOW AND GILSTON GARDEN TOWN JOINT
COMMITTEE
VENUE : MAIN COUNCIL CHAMBER IN THE CIVIC CENTRE,
THE WATER GARDENS, COLLEGE SQUARE,
HARLOW CM20 1WG
DATE : MONDAY 22 JULY 2024
TIME : 6.30 PM

PLEASE NOTE TIME AND VENUE

MEMBERS OF THE COMMITTEE

Councillors B Crystall, N Bedford, L Wagland, D Swords and S Boulton

CONTACT OFFICER:

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(01992) 564243

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Disclosable Pecuniary Interests

A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:

- must not participate in any discussion of the matter at the meeting;
- must not participate in any vote taken on the matter at the meeting;
- must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
- if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
- must leave the room while any discussion or voting takes place.

Public Attendance

East Herts Council welcomes public attendance at its meetings and meetings will continue to be live streamed and webcasted. For further information, please email democraticservices@eastherts.gov.uk or call the Council on 01279 655261 and ask to speak to Democratic Services.

The Council operates a paperless policy in respect of agendas at committee meetings and the Council will no longer be providing spare copies of Agendas for the Public at Committee Meetings. The mod.gov app is available to download for free from app stores for electronic devices. You can use the mod.gov app to access, annotate and keep all committee paperwork on your mobile device.

Visit <https://www.eastherts.gov.uk/article/35542/Political-Structure> for details.

Audio/Visual Recording of meetings

Everyone is welcome to record meetings of the Council and its Committees using whatever, non-disruptive, methods you think are suitable, which may include social media of any kind, such as tweeting, blogging or Facebook. However, oral reporting or commentary is prohibited. If you have any questions about this please contact Democratic Services (members of the press should contact the Press Office). Please note that the Chairman of the meeting has the discretion to halt any recording for a number of reasons, including disruption caused by the filming or the nature of the business being conducted. Anyone filming a meeting should focus only on those actively participating and be sensitive to the rights of minors, vulnerable adults and those members of the public who have not consented to being filmed.

AGENDA

1. Webcasting Introduction

This meeting is to be webcast and the Chairman will read the following announcement:

“I would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or other such use by third parties).

Therefore, by participating in this meeting, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

Please also be aware that if technical difficulties interrupt the meeting that cannot be overcome, I may need to adjourn the meeting.

Members are reminded to activate their microphones before speaking.”

2. Apologies for Absence

To be announced at the meeting.

To report non-attendance before the meeting, please contact the EFDC Democratic Services to ensure your absence is properly logged.

3. Substitute Members

To report on the appointment of any substitute members for the meeting.

4. Declarations of Interest

Members of the Joint Committee to declare any Disclosable Pecuniary Interests or Personal Interest in any item on this agenda.

5. Minutes (Pages 8 - 10)

To confirm the minutes of the last meeting of the HGGT Joint Committee held on 11 June 2024.

6. Matters Arising and Outstanding Actions

To consider any matters arising and outstanding actions from previous meetings.

7. Requests to Address the Joint Committee

Any member of the public or elected member may address the Joint Committee on any agenda item (except those dealt with in private session as exempt or confidential business) due to be considered at the meeting, in accordance with the provisions contained within Parts 21 and 22 of the Inter-Authority Agreement.

8. HGGT Annual Review (Pages 11 - 14)

To review and propose any recommendations to the HGGT Annual Review for 2023/24.

9. HGGT Quality Review Report (Pages 15 - 21)

To review and propose any recommendations on the HGGT Quality Review Panel Annual Report 2023/24.

10. HGGT Stewardship Charter (Pages 22 - 136)

To review and propose any recommendations to the HGGT Stewardship Charter.

11. "Re-Imagining How We Can Travel Differently" - A HGGT Framework (HGGT Modal Transition Delivery Framework) (Pages 137 - 257)

To review and propose any recommendations to the 'Re-Imagining How We Can Travel Differently' Framework to achieve HGGT modal transition objectives as agreed in the HGGT Transport Strategy.

12. HGGT Programme Management Report (Pages 258 - 265)

To note the progress updates with the HGGT Work Programme for 2024/25.

13. Any Other Business

Section 100B(4)(b) of the Local Government Act 1972 requires that the permission of the Chairman be obtained, after prior notice to the Proper Officer, before urgent business not specified in the agenda may be transacted.

14. Date of Next Meeting

The next meeting of the Harlow and Gilston Garden Town Joint Committee will be held on 22 October 2024.

15. Exclusion of Press and Public

Exclusion

To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Infor Number
16	HGGT Programme Management Report (Exempt)	

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Background Papers

Background papers are defined as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and

does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection one copy of each of the documents on the list of background papers for four years after the date of the meeting. Inspection of background papers can be arranged by contacting either the Responsible Officer or the Democratic Services Officer for the particular item.

16. HGGT Programme Management Report (Exempt)

To review and propose any recommendations on the progress updates with the HGGT Work Programme for 2024/25.